

Minutes
Brooks Free Library Board of Trustees
Wednesday September 9, 2015
Thornton Room, Brooks Free Library
739 Main Street, Harwich, MA 02645

Call to Order: The meeting was called to order by Chair Mary Warde at 7:02 P.M. Present were Mary Warde, Joan McCarty, JoAnne Brown, Kathleen Remillard, Library Director, Virginia Hewitt and Linda Cebula, Liaison from the Board of Selectmen.

Approval of Minutes: Joan McCarty made a motion to accept the August 12, 2015 minutes. Kathleen Remillard seconded. The motion carried. JoAnne Brown abstained.

Public Comment:

- See VITAL Report
- Assistive Technology Coordinator, Carla Burke introduced VITAL Intern, Erin Milde. Erin talked about the program and expressed a desire to volunteer once her internship ends. Ms. Burke attended a ceremony sponsored by the Massachusetts Commission for the Blind at the State House on August 5th where Brooks Free Library was awarded a *Certificate of Recognition* for the Library's commitment and exemplary partnership on behalf of the 2015 Internship Program. Commissioner Paul Saner is scheduled to visit Brooks Free Library on October 1st to learn more about the VITAL Program.

Library Director's Report: See Report.

- The Library will begin opening on Mondays September 15th.
- Emily Milan and Ann Carpenter did a great job hosting Channel 18 in August. Anne attended the 5th grade orientation.
- The Legos after school program was very successful.
- State funding has been cut. As a result, CLAMS budget will increase.

Building and Grounds Committee:

- See Draft Minutes of McGinley Kalsow Public Presentation on August 27, 2015.
- JoAnne Brown is working on CPC application. Trustees will need to submit a request to be put on the Capital Outlay Plan.
- Beth Williams will get back to JoAnne Brown regarding the furniture for the Children's Room. Trustees do not need to go out to bid if selected Vendor is on the approved list. The committee will present a plan for approval of the expenditure at a future meeting.

Liaison from Board of Selectmen: Budget season begins soon.

Friends of Brooks Free Library: No Report. Mary Warde will attend next Friends Meeting.

Adjournment: The meeting adjourned at 9:00 P.M. due to a lack of quorum.

Respectfully Submitted,



Kathleen Remillard, Secretary
Brooks Free Library Trustee